

GWDAW-8 SOC MEETING
12:30-13:45, December 18, 2003, Milwaukee

0) Attendance

- B. Allen (Chair), P. Astone, P. L. Bender, P. Brady, S. Frasca, W. Johnson, N. Kanda, B. Mours, M. A. Papa, G. Prodi, B. Sathyaprakash, P. Shawhan, A. Vecchio, A. Viceré.

1) Minutes

- The SOC appoints B. Mours as secretary to take the minutes. After approval by SOC; these minutes will be made public.

2) Location(s) for future GWDAW meeting(s):

- **2004:** The GWDAW-9 meeting will be in Annecy as announced last year in Kyoto. (<http://vega.ess.sci.osaka-u.ac.jp/gwdaw/>, last talk by Kanda, page 3.)
- **2005:** Last year, in December 2002, UT Brownsville (USA, M. Diaz) proposed hosting a GWDAW meeting. This year, the AEI (Germany, B. Schutz), MIT (USA, E. Katsavounidis) and Canberra (Australia, S. Scott) proposed hosting an upcoming GWDAW meeting. The tradition is to have rotation between the US, Europe and 'Asia' (including Australia). However, the Amaldi Conference will be in Japan during summer 2005. Having the two main meetings of the field in this part of the world may reduce their attendance due to travel cost.
- Decision: The SOC selects UT Brownsville to host GWDAW-10 in 2005.
- Noted: The AEI, MIT, and Canberra are candidates to host future GWDAW meetings in Europe, the USA, and 'Asia' respectively.
- In the future, Groups or Institutions that wish to host future GWDAW meetings should inform the SOC Chair in writing, as far in advance as possible.

3) Length and date of the meeting:

- The SOC expresses its preference for a 3.5 day meeting like this year.
- Date of the 2004 meeting: The first two weeks of December are bad due to teaching duties. The third week overlaps with the Texas Meeting on Relativistic Astrophysics (Stanford). The beginning of the fourth week is too close to Christmas and would make travel difficult and expensive. The SOC decides that despite the overlap with the Texas meeting, the third week is the best choice.
- Tentative dates for GWDAW-9 are December 15-18, 2004. However, these dates have to be confirmed by the Annecy Local Organizing Committee before being final. The final date will be announced in February 2004 or before.

4) Format of the meeting

- The SOC is in favour of having at least five minutes discussion after each talk, and talks no shorter than 15 minutes in length.
- Poster session: the SOC recommend increasing the number of posters. They should have the same importance and significance as a regular talk. For instance the Proceeding rules should be the same for talks and for posters. To encourage participants to submit posters, it is suggested to have a short poster advertising session where each poster is described with a single viewgraph. One SOC member should be in charge of this. Attractive time should be reserved in the program for a poster tour.
- Choice of topic: The committee discussed space-based detectors. It was stressed that at this meeting there was a livelier session on this subject. It was suggested to keep these space-based talks grouped at the beginning of the Workshop as was done this time. Proper advertising of GWDAW-9 should be made in the LISA community, for example at the next LISA symposium.
- Proceedings: The CQG solution seems to work well. Poster papers should be handled in the same way as regular talk (same length limits, for example).
- SOC: The appointment of SOC members is the responsibility of the meeting organizers. They should try to include persons from all the major groups and possibly one individual not affiliated to any experiment
- Cost: The current level (around \$200 USD) seems OK. The SOC recommends continuing to include the cost of lunch in the conference fees.
- Invited talks: One or two invited talks may be interesting, especially to get a broader view of a topic at the edge of our day-to-day activity. SOC members should propose speakers/topics to the entire SOC, for discussion well in advance.